



OASAS

NEW YORK STATE

OFFICE OF ALCOHOLISM & SUBSTANCE ABUSE SERVICES

Improving Lives. *Addiction Services for Prevention, Treatment, Recovery*

TOBACCO-FREE QUESTIONS – PART 856

The OASAS Program Review Unit will utilize the following two questions to gauge provider compliance with the Part 856 Tobacco-Free Services Regulation during all recertification regulatory compliance reviews. The questions in **BOLD** will be considered by the reviewer during the recertification.

1. Does the service have written policies and procedures, approved by the governing authority, which:

define the facility, vehicles and grounds which are tobacco-free;

What property does the provider control?

prohibits patients, family members and other visitors from bringing tobacco products and paraphernalia to the service;

How are the above mentioned notified that tobacco products and paraphernalia are prohibited? Is this posted, a handout, a table tent, etc? What is the plan if a patient/family member/visitor/vendor/contractor uses tobacco on the grounds?

requires all patients, staff, volunteers and visitors be informed of the tobacco-free policy, including posted notices and the provision of copies of the policy;

Is there a sign posted? It is suggested to integrate the treatment of tobacco dependence into the context of treating all other addictive disorders, therefore signage stating ALCOHOL, TOBACCO AND DRUG FREE FACILITY would be appropriate.

prohibits staff from using tobacco products while at work, during work hours;

How is this communicated? How is this monitored? There may be a need to emphasize that the goal is to help and support the patients.

establishes a tobacco-free policy for staff while they are on the site of the service;

What is the policy for staff? How was this policy developed and communicated?

establishes treatment modalities for patients who use tobacco;

How are program staff members integrating the treatment of tobacco dependence into the context of treating all other addictive disorders? Is it included in written materials? Does the provider offer a separate counseling session?

describes training on tobacco use and nicotine dependence available to staff including clinical, non-clinical, administrative and volunteers;

Are all staff trained, including front line staff? What is included in the training? How was it provided? Is it on-going?

describes tobacco and nicotine prevention and education programs made available by the service to patients, staff, volunteers and others;

What is included in the training? Is there evidence to show an integration of the treatment of tobacco dependence into the context of treating all other addictive disorders? How is it provided? Is it on-going?

establishes procedures, including a policy to address patients who relapse on tobacco products which incorporates the patient discharge criteria contained in the applicable Operating Regulation;

What is the plan for dealing with relapse? Is it clearly communicated in the provider's policies? If discharge is an option, is there a referral to another appropriate service?

indicates that every effort shall be made to provide appropriate treatment services to all persons in need of alcohol and drug addiction services; and

Is there evidence that the provider is working to integrate the treatment of tobacco dependence into the context of treating all other addictive disorders?

Addresses staff violations consistent with the employment procedure of that facility?

Is this clearly written in employee manual or another tool?

[856.5(a)(1-9)]

2. Does the service adhere to each of its tobacco-free policies, as identified above?

Is tobacco integrated into treatment plans?

Do you smell tobacco?

Do you see: Signs posted? Cigarette butts on the grounds the provider controls? Staff smoking in a location that is visible to the program? Tobacco products or paraphernalia?

[856.5(a)(1-9)]